

Evidence Examples For Bursary Application.

## Income Based Job Seekers Allowance

Evidence must be either a photo (this should be either a .jpg or .bmp) or a scanned/original document (Word or Adobe pdf).

Please note there are two different types of Job Seekers Allowance and **only** the Income Based version of Job Seekers Allowance qualifies for support.

For parents/carers in receipt of Income Based Job Seekers Allowance we will need to see a letter, that is no more than one month old, from the benefits agency confirming receipt of the benefit. If you do not currently have a letter you will need to ask your benefit agency to provide one for you. Mr. John Smith 101 Long Drive Leeds LS6 2QD

#### jobcentreplus

#### Department for Work and Pensions

Watford Centre Benefit Post Handling Site B Wolverhampton WV99 1RH

www.gov.uk

Telephone: 0345/0845 608

6545

Text phone: 0845 608 8551

Date: 10/03/2019

If you get in touch with us, tell us this reference number

JK 54 46 63 D

Dear Mr. John Smith.

Thank you for your request for information.

The details are as follows: -

You were awarded Jobseekers Award Income Based

Claim start date: 02/11/2018

Claim termination date: N/A - Ongoing claim

At weekly rate of £73.10

Second claim start date – Second claim termination date – At a weekly rate of –

Paid up to 05/03/2019 - Ongoing

Any other information: None

For any further enquiries please contact us on the above number.

Jane Jones.

# Income Based Employment and Support Allowance

Evidence must be either a photo (this should be either a .jpg or .bmp) or a scanned/original document (Word or Adobe pdf).

Please note there are two different types of Employment and Support Allowance and **only** the Income Based version of Employment and Support Allowance qualifies for support.

For parents/carers in receipt of Income Based Employment and Support Allowance we will need to see a letter, that is no more than one month old, from the benefits agency confirming receipt of the benefit. If you do not currently have a letter you will need to ask your benefit agency to provide one for you.





ESA Bury St Edmunds Post Handling Site B Wolverhampton WV99 2GE

www.gov.uk

Telephone: 0800 169 0310 Text phone: 0800 169 0314

ate:

If you get in touch with us, tell us this reference number:

Dear

Thank you for your request for information.

The details are as follows:-

You were awarded Employment Support Allowance Income Related

Claim start date

At a weekly rate of £

Paid up to:

Any other information: Customer is in the Support Group and claim is live and ongoing

For any further enquiries please contact us on the above number.

Yours Sincerely Office Manager

Part of the Department for Work and Pensions

# The guaranteed element of State Pension Credit

Evidence must be either a photo (this should be either a .jpg or .bmp) or a scanned/original document (Word or Adobe pdf).

For parents/carers in receipt of Pension Credit we will need to see a letter, that is no more than one month old, from the benefits agency confirming receipt of the benefit. If you do not currently have a letter you will need to ask your benefit agency to provide one for you.



Our address: Retirement Pension

Forecasting Team
The Pension Service

Whitley Road

Newcastle upon Tyne NE98 1BA

xxx Phone: 0845 3000 168

xxx xxx Opening hours: Monday t

Monday to Friday 8am to

Saturday 9am to 1pm

Textphone: 0845 3000 169

Website: www.thepensionservice.gov.uk

Date: 2004

#### Dear

XXX

XXX

Have you thought a neut how much money you will have when you retire?

We are writing to reach State Per important for you, as women ofter have less money in likely to have years when they do not pay into a pension because of can children).

The State Pension will give you a start. However, style you want, you might need to think about saving some in a longer or retiring later. And remember, it is never too late to plan in a retirement.

#### Your State Pension forecast

If you retire at State Pension age, we estimate your total State Pension will be £0.00 a week at today's prices. This figure includes:

Basic State Pension £00.00

Additional State Pension £00.00

## Income Support

Evidence must be either a photo (this should be either a .jpg or .bmp) or a scanned/original document (Word or Adobe pdf).

For parents/carers in receipt of Income Support we will need to see a letter, that is no more than one month old, from the benefits agency confirming receipt of the benefit. If you do not currently have a letter you will need to ask your benefit agency to provide one for you. endaminghing

Website www.jobcentreplus.gov.uk

If you get in touch with us, tell us this reference number

Our address

Leicester Benefit Centre Post Handling Site B Wolverhampton WV99 1DL

Our phone number 0800 1690310

If you have a

textphone

0800 1690314

Date 22 February 2022

Dear Miss

#### About your Income Support

From April the rates of some benefits may change.

From 6 April 2022 you will get £42.70 a week.

This is because there will be a change to your Income Support rates.

The way this has been worked out is shown on the page called How your Income Support was worked out.

From 13 April 2022 your Income Support will change again to £46.15 a week. This is because there will be a change to your Income Support rates.

But from 1 June 2022, we will continue to pay your £46.15 a week Income Support.

#### How to get your money

We will pay your Income Support into the account that you have told us you wish to use. The money will be in the account requested every fortnight by the day Income Support is due.

#### What should I do if my circumstances change?

If your circumstances change, it may affect the amount of benefit you get. You must tell us about any changes in your circumstances.

Yours sincerely

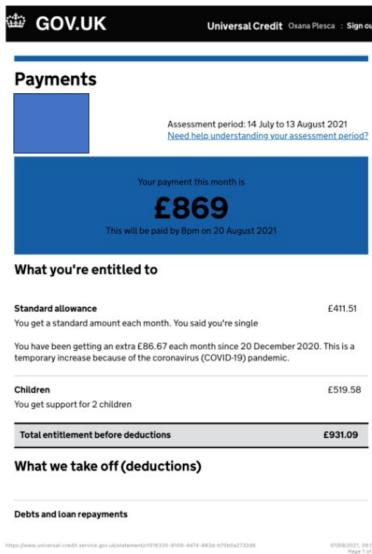
Ged Perry Manager

## **Universal Credit**

Evidence must be either a photo (this should be either a .jpg or .bmp) or a scanned/original document (Word or Adobe pdf).

No screenshots accepted.

For parents/carers in receipt of Universal Credit we will need to see the three most recent Universal Credit monthly statements; these can be accessed via the online portal. Please make sure you send the full document for each month. These can be downloaded directly from the GOV.UK website as a document file.



-£61.73 Tax Credits recovery

Read more information about Universal Credit payments, including who to contact on the GOV.UK website. Search for 'find out about money taken off your Universal Credit payments'.

Total deductions -£61.73

Your total payment for this month is £869.36

#### If your circumstances change

You must immediately report changes in your circumstances that could affect your Universal Credit payments.

#### Help and support

The 'Managing your claim guide' gives more information about Universal Credit payments.

If you think we've made a mistake or want to appeal

Other support you may be able to get

### Tax Credit Awards Notice

Evidence must be either a photo (this should be either a .jpg or .bmp) or a scanned/original document (Word or Adobe pdf).

Please note: The income on a Tax Credit Award Notice is calculated by the total of your Tax Credits and earned income combined.

For parents/carers in receipt of Tax Credits we will need to see the Tax Credit Award Notice (TCAN) for the period 06/04/2023 to 05/04/2024.

#### Important:

ALL 6 pages of the document must be provided

The student for whom the application is made must be named in the TCAN throughout the entire period of the TCAN. If your parents/carers have not notified HMRC that you are continuing into Further Education, they must do so immediately. We cannot process your application without this information

The TCAN must show your legal name (not your preferred or shortened name)

If the TCAN refers to receipt of another income-related benefit we need to see evidence of the stated benefit instead of the TCAN. If the Benefit is no longer being paid, your parent/carer will need to request an up to date TCAN.



OTTOMACE AND ADDRESS OF THE REAL PROPERTY.



Helptine Textphone 0345 300 3909

For our opening hours go to www.gov.uk/contact-hmrc

TOO PRESTON 6 Tax Credit Office HM Revenue and Customs EX9 1ER

Issue Date 23 September 2021



#### Amended tax credits award for 06/04/2021 to 05/04/2022

National Insurance number

National Insurance number

#### Summary

Tax credit for the period - see Part 2

Working Tax Credit

0.4952.72

Child Tax Credit

Amounts still to be paid to you for the period shown above - see Part 3

£2751.49

£3740.70

Tax credits are based on your personal circumstances and income for the whole tax year. After the end of the tax year, when all the information is known, we make a final decision about how much you are entitled to receive.

Part 1 shows your circumstances, including your income. Please check this part and telt us invitediately if anything is wrong, missing or has changed.

Part 2 is for information. It shows how we calculate your tax credits

Part 3 gives details about any payments we will make for the period shown above

#### Your rights and obligations

Your Charter explains what you can expect from us and what we expect from you. For more information go to www.gov.uk.hmrc/your-charter

#### Why we are writing to you

There has been a change affecting the children or young people included as your award

#### What to do now

Please check the details on this award notice and tell us if anything is wrong, missing or incomplete.

it's important you tell us about changes to your circumstances when they happen otherwise you could be overguid and may have to pay money back. See the enclosed notes for more information.

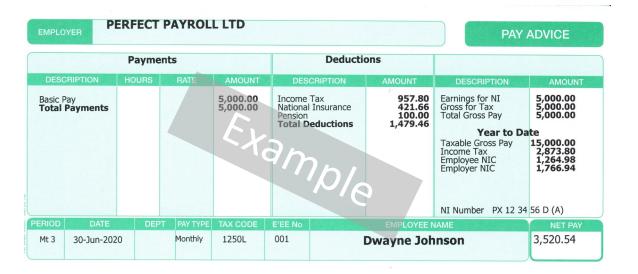
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## Payslip

Evidence must be either a photo (this should be either a .jpg or .bmp) or a scanned/original document (Word or Adobe pdf).

3 Most Recent Months Payslips needed or 3 most recent Weekly Payslips needed.

If you do not have one, need to request from HR of Company, as they should provide one.



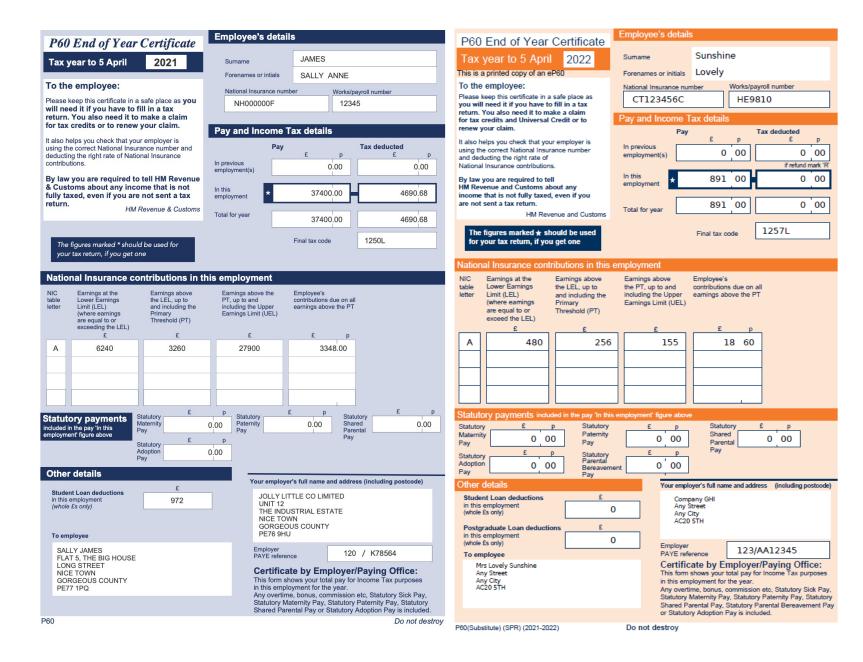
		EMPLOYEE NAME		PROCESS [	DATE	NATIONAL INS	SURANCE No.
01		Mr ABC XYZ		30-Apr-201	6	SC 56 52	10 C
PAYMENTS	UN	IITS RATE	AMOUNT	DEDUCTION	NS		AMOUNT
asic Pay otal Payme	nts		1,000.00 1,000.00	Income Tax National Ins <b>Total Dedu</b>	surance actions		16.40 39.36 55.76
			CV~				
			ndm	<i>b</i> /e	7		
Mr ADC YV	7	,	Exam	D/e		YEAR TO DAT	TE.
Mr ABC XY 123 London London E1W 2XY		Т	THIS PERIOD Total Payments Total Deductions	1,000.00 55.76	V/200	Gross Pay ax e NIC	1,000.00 16.40 39.36 44.71

### P60

Evidence must be either a photo (this should be either a .jpg or .bmp) or a scanned/original document (Word or Adobe pdf).

We do not accept P45.

This needs to be dated for the recent year.



# Self Employed

Evidence must be either a photo (this should be either a .jpg or .bmp) or a scanned/original document (Word or Adobe pdf).

Must provide Self Assessment Form (SA302) and Accountant Statement.

HMRC Tax Calculation Summary - SA302 UTR: Client UTR Number NINO: Client National Insurance Number Calculation Result for 2020-21 Income received (before tax taken off) £22,500.00 Profit from self-employment £0.00 Interest from UK banks £2,000.00 Dividends from UK companies UK pensions and state benefits £0.00 Total income received minus £12,500.00 Personal Allowance £12,500.00 Total Total income on which tax is due £12,000.00 How I have worked out your Income Tax Pay, pensions, profit etc. (UK rate for England and Northern Ireland) £10,000,00 x 20% = £2,0000.00 Dividends from companies etc. Basic rate band al nil rate. £2,000.00 x 0%= £0 Total income on which tax has been charged £12,000.00 Income Tax charged after allowances and reliefs £2,000.00 From all employments, UK pensions and state benefits £2,000.00 Total tax deducted £2,000.00 **Total Income Tax due** 

HM Revenue & Customs		year 6 April 2018 sment - Tax Calcu	
Mrs ANNE APPLICANTE	Date: 30/01/2020		
Unique Tax Reference(UTR): 1234567890			_
Income received (before tax taken off)			
Pay from all employments		10,800.00	
Profit from UK land and property		67,007.00	
Dividends from UK companies		20,000.00	
Total income received			97,807.00
minus Personal allowance			11,850.00
Total income on which tax is due			85,957.00
How I have worked out your Income Tax	d N1db ( d)		
Pay, pensions, profit etc. (UK rate for England, Wales a Starter ra			0.00
Starter rai		@ 19% = @ 20% =	0.00 6.900.00
Higher rat		@ 40% =	12,582.80
Dividends from companies etc.			
Basic rai	0.00	@ 7.5% =	0.00
Higher rate band at nil ra		@ 0% =	0.00
Higher rai Total income on which tax has been charged	te 18,000.00 85,957.00	@ 32.5% =	5,850.00
			25,332.80
Income Tax due			
			2,000.00
Your first payment on account for 2019-20  Your total payment due by 31 January 2020			2,000.00 <b>27,332.80</b>

#### **Income Statement**



	2022	2021
TURNOVER	£345 000,00	
TORROTER	2010 000,00	
Cost of sales	£275 000,00	
GROSS PROFIT (OR LOSS)	£70 000,00	
Expenses		
Distribution costs	£20 000,00	
Administrative expenses	£30 000,00	
Administrative expenses  Other income  Other operating income  Income from shares in group undertakings		
Other operating income	£2 000,00	
Income from shares in group undertakings	20,09	
Income from participating interests	£0 00	
Income from other fixed asset investments		
Other interest receivable and similar income	£0,00	
Amounts written off investments	£0,00	
Operating profit before interest and taxation*	£22 000,00	
Interest payable and similar expenses	£7 500,00	
Profit and loss before taxation	£14 500,00	
Tax on profit or loss	£2 900,00	
Profit or loss after taxation	£11 600,00	
Other taxes not shown above	£0,00	
PROFIT (OR LOSS) FOR THE FINANCIAL [YEAR]	£11 600,00	